

**BARNSELY METROPOLITAN BOROUGH COUNCIL  
COMMUNITIES DIRECTORATE**

**STRONGER COMMUNITIES PARTNERSHIP**

**TUESDAY, 14 AUGUST 2017: 13:30 – 16:30**

**Attendees:**

Cllr Chris Lamb (Chair)	BMBC – Councillor
Cllr Jenny Platts	BMBC - Councillor
Phil Hollingsworth	BMBC – Service Director
Marie Hoyle	Barnsley CCG – Kakoty Practice Manager
Lennie Sahota	BMBC – Interim Service Director
Margaret Libreri	BMBC – Service Director
Dave Fullen	Berneslai Homes - Director
Cath Bedford	Barnsley CCG – Public Health Principal
Carrie Abbott	BMBC – Service Director
Adrian England	Healthwatch
Phil Parkes	SYHA
Mel Fitzpatrick	BMBC – Strategic Governance & Partnership Manager
Sharon Pitt	BMBC (Minutes)

**Apologies:-**

Wendy Lowder	BMBC – Executive Director
Paul Clifford	BMBC – Head of Economic Development
Jade Rose	Barnsley CCG
Sarah Drafz	BMBC – Business Improvement & Intelligence
Pete Sheldon	BMBC – Business Improvement & Intelligence
Tom Smith	BMBC – Head of Employment & Skills
Lisa Phelan	VAB

**MINUTES**

**1. Welcome, Introductions & Apologies**

Cllr Lamb welcomed everyone to the meeting, introductions were made and apologies noted as above.

**2. Minutes and matters arising from last meeting held 14/02/2017**

**Item 1(c) Action Log** - Dave Fullen confirmed he had suggested that the roll-out of Universal Credit should be discussed at a future meeting and not that he would provide an update.

**Action: Sharon Pitt to amend minutes**

It was confirmed that universal credit cases had been discussed at the Anti-Poverty Group meeting the previous day and that Michelle Kaye will pick up this work.

**Action: Universal Credit to be scheduled for a future meeting.**

### **Actions Update:**

#### **Item 2 (b) Anti Poverty Group**

**Action - Andrea/Michelle – to revamp programme of workforce development –** Delivery Plan taken to Group 14/08 (details confirmed under Item 4 (b)) Workforce development programme to be developed across the Stronger Communities Partnership under the proposed review Task and Finish Group - Action for Anti-Poverty Group discharged.

**Action: Andrea/Michelle to discuss approaches to staff poverty with Trade Unions –** No work done with Trade Unions as yet. Phil H will raise this with Unison at a meeting he is attending with Trade Unions on 16/08.

#### **Children and Families Group**

**Action: Margaret Libreri to provide data on early help referral –** Item to be scheduled for a future meeting.

#### **Delivery Framework**

**Action: Partnership Co-ordinator to plan a future meeting to consider the approach to measuring impact –** Action to be progressed through Partnership Review Task and Finish Group – action discharged.

### **3. Output Report and Update from Development Session on 23/05/2017**

Phil Hollingsworth provided members with a progress update in relation to the recommendations outlined in the report produced following the Stronger Communities Partnership Development Session in May 2017. The recommendations were:

- Undertake a governance review of the Stronger Communities Partnership
- Develop a clear branding
- Develop a system wide performance framework
- Delivery Groups to review Delivery Plans and align to All Age Early Strategy
- Develop a Whole System Early Help Workforce Development Programme

Task & Finish Groups will be established in September 2017 and held bi-weekly to progress the recommendations and a further report will be submitted to the Stronger Communities Partnership in November 2017 to outline proposals in response to the findings and recommendations from the Development Session.

Cath Bedford confirmed that Barnsley CCG had done some work with Julia Burrows on the operational model for 0-19 which will be relevant.

Cllr Lamb questioned whether there was a risk that workforce development expertise would not be maximised unless the relevant resources were engaged in the review. Phil Hollingsworth advised that partner organisations would be approached to nominate workforce representatives to support the review and development of the All Age Early Help Workforce Development Programme.

Marie Hoyle confirmed that GP practices are now all using the same workforce development tool (HEE) which will feed through CCG where the data is collated with health partners and SWYPT. The data captured by this system will be relevant to the development of the Stronger Communities Partnership Workforce Development Programme.

Marie Hoyle highlighted that in terms of early help approaches, IHART has been promoted but needs to be advertised more. IHART365 has now been set up for out of hours and weekends to try and prevent people from going to A&E.

Dave Fullen confirmed that Berneslai has joint arrangements in place with BMBC regarding safeguarding training and ICT and advised that joint procurement is in place for implementation of a new on-line training system as a shared resource.

Phil Parkes suggested that going forward, it would be helpful to include private sector representation in the development of the All Age Early Help Workforce Programme to ensure staff based in areas with high public footfall were able to access appropriate Early Help training and development. Phil suggested that the Barnsley & Rotherham Chamber of Commerce may be able to provide support with identifying appropriate organisations.

Cllr Lamb asked whether Delivery Groups had nominated representatives for the Partnership Review Task and Finish Group. Mel Fitzpatrick confirmed that the Anti-Poverty Board had provided two representatives and that nominations had been requested from the Early Help Adults and Early Help Children and Families Delivery Groups. Adrian England requested that he be invited to take part in the Partnership Review Task and Finish Group.

**Action: Mel Fitzpatrick to chase up representation from Delivery Groups and invite Adrian England to the Partnership Review Task and Finish Group meetings.**

#### 4. Delivery Group Highlight Reports

##### Early Help (Adults) Delivery Group

Phil Hollingsworth apologised for the lateness of the report following the meeting on 03/08 but he had been on leave. He confirmed that the Delivery Plan action dates had passed with the majority being delivered. Phil highlighted that:

- All actions have been reviewed and 8 outcomes identified beneath the 3 priorities of the All Age Early Help Strategy.
- Actions have been firmed up with timescales in terms of a clear forward plan
- Carers Strategy has been finalised
- Social prescribing service has commenced
- Alignment of the Local Integration Board into the delivery group is underway
- Terms of Reference have been reviewed

The 8 outcomes will go into the new Delivery Plan and meetings will be held more frequently.

Phil Hollingsworth advised that attendance at the Early Help Adults Delivery Group needs to be strengthened but that the group had experienced a number of personnel changes in recent times. This issue will be picked up as part of the governance review.

Adrian England confirmed that Healthwatch had a particular interest in the Carers Strategy and suggestions were made that it might be helpful to develop a branding for the Carers Strategy: 'Barnsley Cares' was suggested.

It was noted that 53 pharmacies and GP practices now have dementia friends and an Operation Carer communication model is in place. Healthwatch's annual report encouraged all carers to register with their GPs.

### **Anti-Poverty Delivery Group**

Cllr Platts confirmed that the Delivery Plan was taken to the Group meeting on 14/08 where 4 themes were agreed and leads identified :

- Food access (Andrea Hoyland until the Feeding Britain Steering Group is in place) - 20 providers provide food across the borough and 2 meetings have been held. The next is on 04/10 when representatives will be identified to form a Steering Group which will meet every 6 weeks.
- Welfare Reform and Financial Inclusion (Michelle Kaye)
- Workforce Development (Alex Longley)
- Performance (Elizabeth Pitt)

Food Access Network has been established and 'Holiday Hunger' funding has been secured, with Alexandra Rose Voucher scheme extended to a 3 year scheme in the Central Area with plans to expand.

Cllr Platts outlined that links need to be further strengthened with education in relation to addressing the anti-poverty needs of children. Education representative from Schools Alliance needs to be identified to attend meetings and feedback.

**Action: Margaret Libreri to identify representative from Schools Alliance.**

Cath Bedford confirmed that CCG had never been represented and this may be due to capacity issues but suggested a connection be made through Public Health. In addition a link is needed between the Partnership and the Health & Wellbeing Board. Mel Fitzpatrick advised that Stronger Communities Partnership in governance terms reports to the Health and Wellbeing Board.

### **Children & Families Delivery Group**

Margaret Libreri confirmed that satisfactory progress has been made through co-ordination with Family Centres and the Action Plan for 2017/18 has been refreshed with more emphasis on partnership engagement and spreading responsibility for early help. Margaret Libreri highlighted that:

- The number of families accessing support through Family Centres is good, especially those families having children in the 5 to 11 years old age range.
- Early help is still an issue with secondary schools but some headway has been made with schools now initiating referrals.
- Step down arrangements have been strengthened to support families
- A Peer Challenge was held on children missing out on education and linked with access to services.
- Multi agency links have been re-emphasised in relation early help.
- All cases open for more than 2 years are being reviewed
- Staff are accessing early help training with the emphasis on developing the partnership role.
- Stronger links are being developed with programme in relation to early mental health intervention

Adrian England reported that a survey had been carried out with 6 primary schools in different areas of the borough from which it was ascertained that 50% of the children had not visited the dentist in the last 6 months. The intention is that this survey will be extended to all primary schools in the next 12 months. Carrie Abbott confirmed that they had carried out research with primary schools regarding oral health which was written up in their annual report. She asked Adrian to let her have a copy of the Healthwatch report. Margaret Libreri confirmed that work was being undertaken with early years providers to push the importance of oral health.

**Action: Adrian England to email Carrie Abbott a copy of the Healthwatch report regarding oral health ([carrieabbott@barnsley.gov.uk](mailto:carrieabbott@barnsley.gov.uk))**

Marie Hoyle asked whether the Public Health Team are notified when a child moves into the area as GPs have recently been requested by the SWYT Child Team, through the Practising Managers' meeting, to let them have details of any children who have moved into the area. They have not been asked for this information before. No official notification is made and there are issues with families who move into the area who do not register with a GP. This is a particular issue with travelling families.

## 5. **Future Model – Adult Social Care (Presentation)**

Lennie Sahota gave a presentation on the ASC Delivery Model. A report was taken to the Council's Senior Management Team regarding changes made to Adult Social Care and Wendy Lowder suggested that it would be helpful to update the Partnership regarding the changes.

Lennie Sahota outlined that the key changes are to:

- Retain a single point of access through CAT1 but move CAT 2 function into teams
- Strengthen the hospital social work team
- Move responsibility for Autism to Learning Disabilities to Locality Teams and Asperger's to Mental Health
- Create 3 locality teams (based on area council boundaries), 2 Learning Disabilities/Autism/Vulnerable Adult teams, and 1 review team for Op Residential & Nursing Care
- Retain DoLs team with management through Mental Health Team Manager and team to be supported by BIA's in other teams undertaking DoLs assessments.
- Retain Brokerage but only for cases that require brokerage input

It is proposed the amended Target Operating Model will go live in September 2017.

Adrian England welcomed the changes but stressed the importance of data being accurate and in the correct place on the ERICA system. Tracking is vitally important. Lennie Sahota confirmed that the data quality of cases is being examined to ensure this is accurate and regularly reviewed. A question was asked regarding vulnerable adults and the 3 categories of mental health, learning disabilities and DoLs and the fact that older people could go into any category. Lennie Sahota confirmed that people will be categorised according to ongoing need.

Lennie Sahota confirmed that the system will go live on 11/09/17 rather than 04/09/17 due to other ongoing changes with the ERICA system. He also confirmed there are changes for staff but there have been no job losses. Staff have been involved and agreed the changes and an advert has gone out for the additional Team Manager post created.

It was suggested that the presentation could be shared with other staff to appraise them of the changes being made, however it was pointed out that the existing single point of access will remain.

**Action: Future Model – Adult Social Care presentation to be circulated to the Partnership for dissemination to staff as required.**

## 6. **Forward Plan**

Phil Hollingsworth confirmed that a Forward Plan had been drawn together detailing a work programme and actions for future meetings, a copy of which had been circulated prior to the meeting. Phil Hollingsworth requested that any future agenda items be forwarded to Mel Fitzpatrick for inclusion on the Forward Plan.

Suggestions were made in relation to further items to be included in the Partnership Plan:

### **21 November 2017 meeting**

- Social Prescribing presentation - Phil Parkes and CCG representative. Item to provide a progress update of how the scheme is operating and issues being dealt with. Cath Bedford suggested this should be a joint presentation from both the commissioner and provider and that the inclusion of an anonymous case from referral to outcome.

### **19 February 2018 meeting**

- Supported accommodation and housing item – Phil Parkes to lead and link with the work undertaken by Jayne Hellowell/Ann Asquith.

**Action: Board members to forward any proposed agenda items to Mel Fitzpatrick for inclusion on the forward plan.**

## 7. **Any Other Business**

Partnership Terms of Reference and membership to be reviewed by the Partnership Review Task and Finish Group and recommendations presented back to the November 2017 meeting. Group to ensure both membership lists and circulation lists align.

**Action: Refreshed TOR to be circulated to Partnership for feedback re remit of the Board, governance and amended membership/circulation following consideration by the Partnership Review Task and finish Group.**

## 8. **Date & Time of Next Meeting:**

**Tuesday, 21 November 2017**

**13:30 – 16:30**

**Shaw Lane Sports Club, Griffin Suite**

## Action Schedule from Minutes 14/08/17

1. (c)	<p><b><u>Action Notes – Brought Forward from 14 Feb 2017</u></b></p> <p>Dave Fullen confirmed he had suggested that the roll-out of Universal Credit should be discussed at a future meeting and not that he would provide an update – <b>Sharon Pitt to amend minutes</b></p>
	<p>Universal Credit to be Agenda item for future meeting – <b>Agenda item for 21/11/17</b></p>
2. (b)	<p>Andrea/Michelle to discuss approaches to staff re poverty with Trade Unions – <b>Phil Hollingsworth to raise this with Unison at a meeting with Trade Unions on 16/08</b></p>
(c)	<p>Margaret Libreri to provide data on early help referral sources for the next meeting – <b>carried forward to 21/11/17</b></p>
3.	<p>Partnership Co-ordinator to plan a future meeting to consider the approach to measuring impact – <b>action discharged</b></p>
3.	<p><b><u>Actions Notes – 15 August 2017</u></b></p> <p>Mel Fitzpatrick to chase up representation from Delivery Groups and invite Adrian England to the Partnership Review Task and Finish Group meetings.</p>
4. (a)	<p>Margaret Libreri to identify representative from Schools Alliance</p>
(b)	<p>Adrian England to email Carrie Abbott a copy of the Healthwatch report re oral health</p>
5.	<p>Future Model – Adult Social Care presentation to be circulated to the Partnership for dissemination to staff as required</p>
6.	<p>Board Members to forward any proposed agenda items to Mel Fitzpatrick for inclusion on the forward plan.</p>
7.	<p>Refreshed TOR to be circulated to Partnership for feedback re remit of the Board, governance and amended membership/circulation following consideration by the Partnership Review Task and finish Group.</p>